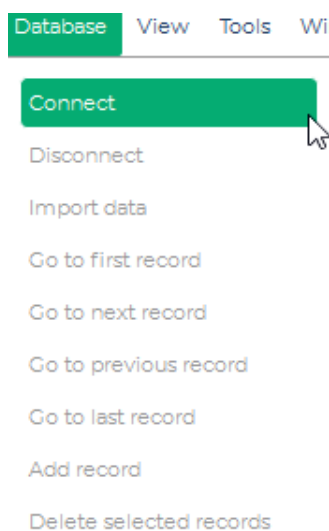**iD·ALL**®

TECHNOTE: 006

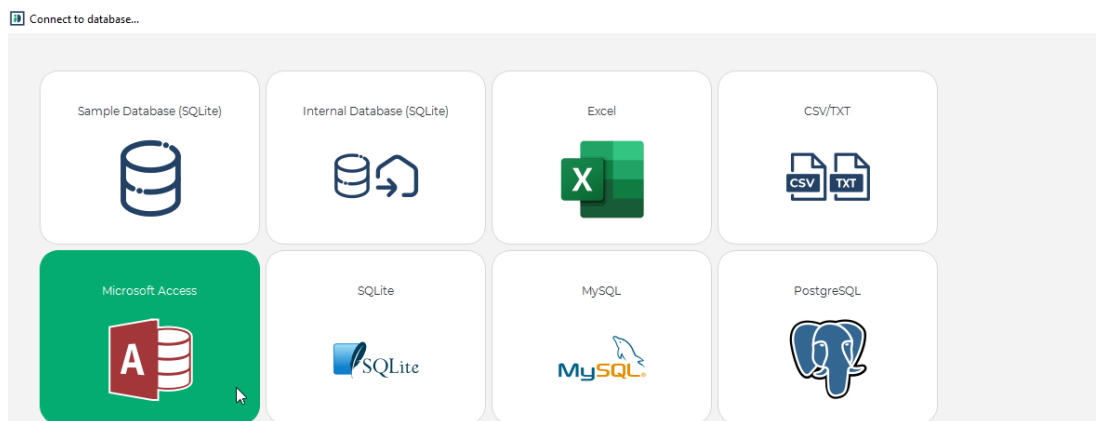SUBJECT: How to connect to a MS Access database

In order to connect to an Access database, you'll need to click on **Add database** button.
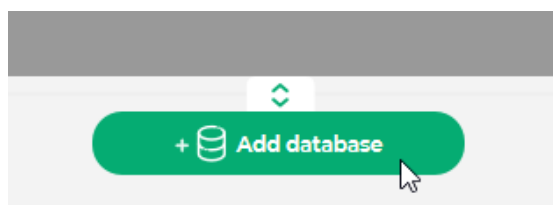
+ 🗄 **Add database**

Or, go to the top menu **Database->Connect**.

Database   View   Tools   Wi

Connect

Disconnect

Import data

Go to first record

Go to next record

Go to previous record

Go to last record

Add record

Delete selected records

Next, select the **Microsoft Access** option.

Connect to database...   ✕

| Sample Database (SQLite) | Internal Database (SQLite) | Excel | CSV/TXT |
| Microsoft Access | SQLite | MySQL | PostgreSQL |

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In the next window, please **Browse** for your MS Access database, or select one from the **Recent** tab and click **Next**.

On the next window you'll need to select the **Table** and the **Columns** that we wish to connect. After that, you can conclude the database connection by clicking on the **Finish** button.
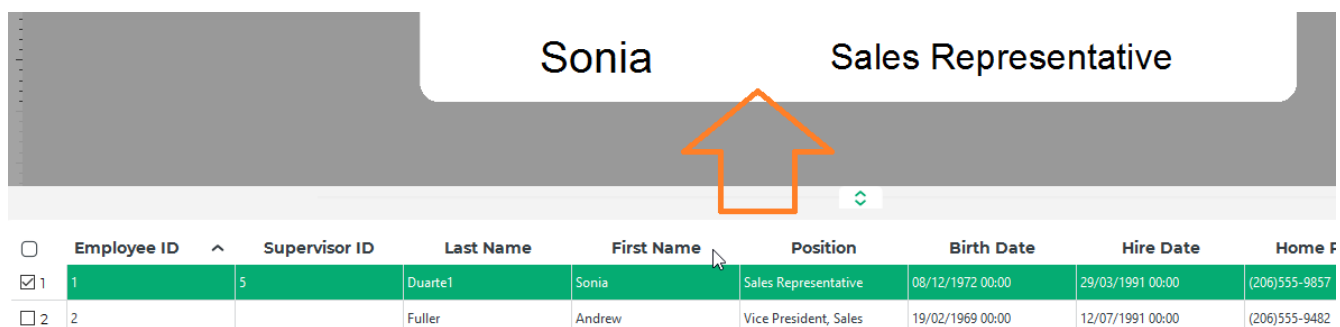
If you have user permissions, you are able to add, edit and delete records from the database.

The database will be shown below the card design and the view can be adjusted down to better see the database, or better see the card design.

At the end, you can drag and drop the database columns directly from the database to the card design.

Thank you for your attention.

For any doubts, please do not hesitate to contact us through our email **support@cardpresso.com**